



Sharing on the use of SOP in S3 subject selection



Methodist College
2025-05-30

Content

- The Senior Secondary curriculum at our school
- Our S3 subject selection process
- Our use of SOP
- Discussion

The Senior Secondary curriculum at our school

2025/26 F.4 Subject Arrangement					
	4B	4G	4R	4W	Saturday Class
Core subjects (4C)	中* Eng* Math 公	中* Eng* Math 公	中* Eng* Math 公	中* Eng* Math 公	Other Languages (OL) (am/pm) <ul style="list-style-type: none"> • French • Japanese • Korean Applied Learning (ApL) (am/pm) <ul style="list-style-type: none"> • Apply in May (F3), commence in September (F4), finish before September (F6) OR • Apply in F4 2nd Term, commence in September (F5), finish before X' mas (F6).
Elective subject 1 (X1)	Choose 1 out of 6 subjects (the subjects will be finalized after the Subject Selection Survey)				
Elective subject 2 (X2)	Choose 1 out of 6 subjects (the subjects will be finalized after the Subject Selection Survey)				
Elective subject 3 (X3)	Choose 1 out of 3 subjects (the subjects will be finalized after the Subject Selection Survey)	Core	Core		
Diversified Learning (DL)	Extended Part in Mathematics M1/M2 /Japanese [#] / Korean [#] /French [#] /ApL [#] /Enrichment				
Course load	Possible course load in F4 (1 st term) <ul style="list-style-type: none"> • 3X+ (3X + M1/M2) or (3X + OL/ApL)[^] • 3X[^] • 2X+++ (2X + OL + ApL + M1/M2)[^] • 2X++ (2X + OL/ApL + M1/M2)[^] or (2X + OL + ApL)[^] • 2X+ (2X + OL/M1/M2)[^] • 2X 				Elective subjects are demanding. If a student chooses to study 3X+ or 2+++, they must first assess their own learning abilities and future academic needs to make a wise decision.

* subject with SBA conducted in Chinese [#]Saturday Class [^]have self-study period

Criteria for studying M1/M2: (1) pass in Math exam & (2) Rank within the top 75 in Mathematics for the year.

If the number of students is less than 8, the elective subject will not be offered.

Subject Group Quota (One Group) = 30 ; Subject Group Quota (2 Groups) = Total 46

M1+M2 = 56

The Senior Secondary curriculum at our school

2025/26 F.4 Subject Arrangement

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Core subjects (4C)	中* Eng* Math 公	中* Eng* Math 公	中* Eng* Math 公	中* Eng* Math 公	Other Languages (OL) (am/pm) <ul style="list-style-type: none">• French• Japanese• Korean Applied Learning (ApL) (am/pm) <ul style="list-style-type: none">• Apply in May (F3), commence in September (F4), finish before September (F6) OR• Apply in F4 2nd Term, commence in September (F5), finish before X'mas (F6).
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Diversified Learning (DL)	Extended Part in Mathematics M1/M2 /Japanese#/ Korean#/French#/ApL#/Enrichment				

The Senior Secondary curriculum at our school

BLOCK (School)					
Mathematics (Extended Part)	X1	X2	X3	Other Languages	MUD
M1 M2	Physics Chemistry Economics Core	Physics C. History Economics Geography ICT	Biology Chemistry ERS History BAFS	French Japanese	Music (HKDSE)

Our S3 subject selection process

29/11/24	<p>F3 Parents Night and Careers Talk</p> <ul style="list-style-type: none"> • Introduction of the subject arrangement for the 25/26 academic year. • Introduction of the subject selection procedure and mock subject selection arrangement.
23/1/25	<p>Distribution of subject selection survey forms. Students have to start their subject selection planning.</p>
6/2/25	Deadline for submitting the Subject Selection Form.
10/2/25	Verification of entered data.
22/2/25	<p>Parent's Day:</p> <ul style="list-style-type: none"> • Distribution of report cards. • Result release of Subject Selection based on First Exam.
6/5/25	Application for other languages course (French, Japanese)
23/6/25 (1 st day of Script Review)	Option to change preferences for X1/X2/X3/M1/M2.
25/6/25 (last day of Script Review)	Deadline for changing preferences for X1/X2/X3/M1/M2.
11/7/25 (End of Term Service)	<p>Distribution of subject selection results. Students can apply to change the assigned X1/X2/X3/M1/M2 subjects.</p>
12/7/25	Deadline for applying to change X1/X2/X3/M1/M2.
19/7/25	Distribution of revised subject selection results via eClass (email).

Our S3 subject selection process

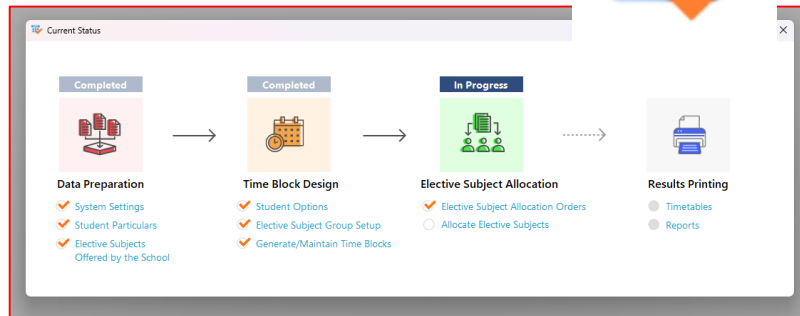
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[illegible]



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Elective Subject Information - Elective Subject Group Setup

Save Export

Elective Subject Group and Quota Setup

Subject / Module	NOR*	No. of Elective Subject Groups	Group 1 Quota	Group 2 Quota
BIO	29	2	22	24
CHEM	57	2	22	24
PHY	54	2	22	24
文學	9	1	30	
中史	22	1	30	
ECON	60	1	30	
音樂	17	1	30	
GEO	20	1	30	
HST	14	1	30	

Quota: Apply to All

Summary of Student Options

Option	1	2	3	4	5	6	7	8	9	10	11	12	13	Total
BIO	10	9	10	12	8	5	9	8	15	7	9	11	0	113
CHEM	24	20	13	7	9	8	3	8	5	6	5	5	0	113
PHY	27	15	12	9	14	7	11	6	0	4	4	0	0	113
文學	2	4	3	7	5	12	9	13	13	21	14	10	0	113
中史	5	12	5	6	9	7	12	12	13	5	17	10	0	113
ECON	14	25	21	17	11	7	6	2	3	5	1	1	0	113
音樂	5	3	9	14	8	9	8	11	9	14	13	10	0	113
GEO	2	9	9	10	4	13	17	11	14	10	7	7	0	113
HST	7	4	3	6	9	15	15	14	12	8	9	11	0	113

*NOR is no. of requests received from students in selecting the subject / module as their top priorities.

No. of Elective Subject Groups in each Time Block

Block	No. of Elective Subject Groups
1	4
2	6
3	6

Total no. of Time Block(s): 3
Total no. of Elective Subject Group(s): 18

*** Remarks: Total no. of subject groups in "Elective Subject Group and Quota Setup" and "No. of Elective Subject Groups in each Time Block" must be the same. ***

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Methodist College

Student Option Trial Run Result Slip 2024-25

Name: _____

Class: _____

Class No.: _____

*: Successful Option: **m**: Fail in Math.; **r**: Math. rank > 75; **c**: Rank in M1/M2 > quota

Block	Subject	Option		Vacancy
Mathematics (Extended Module)	None			N.A.
	MAM1			8
	MAM2			0
X1	PHY(22)			0
	CHEM(22)			0
	ECON(22)			0
	CORE			N.A.
X2	PHY(24)			0
	CHIS(30)			8
	ECON(24)			0
	GEOG(30)			8
	ICT(30)			10
X3	BIO(30)			2
	CHEM(24)			0
	ERS(30)			12
	HIST(30)			17
	BAFS(30)			1
Other Language (TBC)	-	-	--	--
	-	-	--	--
	MUD	-	--	--

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Methodist College
Student Option Trial Run Result Slip 2024-25

Name: _____

Class: _____ Class No.: _____

*: Successful Option: m: Fail in Math.; r: Math. rank > 75; c: Rank in M1/M2 > quota

Block	Subject	Option		Vacancy
Mathematics (Extended Module)	None			N.A.
	MAM1			8
	MAM2			0
X1	PHY(22)			0
	CHEM(22)			0
	ECON(22)			0
	CORE			N.A.
X2	PHY(24)			0
	CHIS(30)			8
	ECON(24)			0
	GEOG(30)			8
	ICT(30)			10
X3	BIO(30)			2
	CHEM(24)			0
	ERS(30)			12
	HIST(30)			17
	BAFS(30)			1
Other Language (TBC)	-	-	--	--
	-	-	--	--
	MUD	-	--	--

Used Reports (School-based)

Overall statistics

[illegible]

Used Reports (SOP)

Phy + Bio + Econ

Satisfaction Rate Calculation				View Time Block			
Time Block Result	Estimated Average Satisfaction Rate			Elective Subject Group	Block 1	Block 2	Block 3
	Top Priorities	All Options					
Combination 1	65.50%	81.57%	🗑		BIO Group 1	ECON Group 2	CHEM
Combination 2	66.96%	81.84%	🗑		CORE	BIO Group 2	PHY Group 2
Combination 3	67.84%	82.43%	🗑		ECON Group 1	中史	BA
Combination 4	67.84%	82.08%	🗑		PHY Group 1	GEO	宗教
Combination 5	68.13%	82.30%	🗑			ICT	HIST
Combination 6	68.13%	82.07%	🗑			視藝	文學
Combination 7	69.30%	82.92%	🗑				
Combination 8	70.47%	82.93%	🗑				
Combination 9	71.35%	83.96%	🗑				
Combination 10	71.35%	83.47%	🗑				
✓ Combination 11	71.64%	83.70%	🗑				

Phy + Chem + Econ

Satisfaction Rate Calculation				View Time Block			
Time Block Result	Estimated Average Satisfaction Rate			Elective Subject Group	Block 1	Block 2	Block 3
	Top Priorities	All Options					
Combination 1	73.10%	84.01%	🗑		ECON Group 1	ECON Group 2	CHEM Group 2
Combination 2	74.27%	84.75%	🗑		CHEM Group 1	BIO	PHY Group 2
Combination 3	74.27%	84.77%	🗑		PHY Group 1	ICT	BA
Combination 4	74.27%	84.30%	🗑		CORE	宗教	中史
✓ Combination 5	75.73%	85.18%	🗑			HIST	GEO
						文學	視藝

Used Reports (SOP)

- Time Blocks with Satisfaction Rate

Average Satisfaction Rate 	
74.27% (Top Priorities)	84.77% (All Options)

Report ID: RPT001

Student Option Programme

Date:12/02/2025

Time Blocks with Satisfaction Rate

Page:1/1

This result is generated by: 2425 F3 1st term exam result_Phy_Chem_Econ.sop

Time Block Allocation

Elective Subject Group	Block 1	Block 2	Block 3
BIO		BIO (30/30)	
CHEM Group 1	CHEM Group 1 (22/22)		
CHEM Group 2			CHEM Group 2 (24/24)
PHY Group 1	PHY Group 1 (22/22)		
PHY Group 2		PHY Group 2 (24/24)	
文學		文學 (6/30)	
中史			中史 (21/30)
ECON Group 1	ECON Group 1 (22/22)		
ECON Group 2		ECON Group 2 (24/24)	
宗教		宗教 (12/30)	
GEO			GEO (16/30)
HIST		HIST (17/30)	
BA			BA (30/30)
ICT			ICT (15/30)
視藝			視藝 (7/30)
CORE	CORE (47/90)		
Allocated Seats/No. of Student	113/114	113/114	113/114

* (Allocated/Quota)

Satisfaction Rate

Option	Allocated	Not Allocated	%
1	101	12	89.38%
2	96	17	84.96%
3	57	56	50.44%
4	22	91	19.47%
5	10	103	8.85%
6	3	110	2.65%
7	1	112	0.88%
8	1	112	0.88%
9	0	113	0.00%
10	0	113	0.00%
11	1	112	0.88%
12	0	113	0.00%
13	47	66	41.59%
Number of Subjects / Modules Allocated	339		
Number of Student Options of the Top Priorities	342		
Number of Subject Options Inputted	1469		
Overall Allocation Rate	99.12%		
Average Satisfaction Rate (Top Priorities)	74.27%		
Average Satisfaction Rate (All Options)	84.77%		

Used Reports (SOP)

- Elective Subject Statistics

Report ID: RPT002

Student Option Programme

Elective Subject Statistics

This result is generated by: 2425 F3 1st term exam result_Phy_Chem_Econ.sop

Subject / Module				
	Number of Elective Subject Groups Offered	Allocated / Quota	Number of Options in Top Priorities	Total Number of Options
BIO	1	30/30	29	113
CHEM	2	46/46	57	113
PHY	2	46/46	54	113
文學	1	6/30	9	113
中史	1	21/30	22	113
ECON	2	46/46	60	113
宗教	1	12/30	17	113
GEO	1	16/30	20	113
HIST	1	17/30	14	113
BA	1	30/30	28	113
ICT	1	15/30	19	113
視藝	1	7/30	10	113
CORE	1	47/90	0	113

Good to have the statistics in decision making

- Which subjects will have 2 groups
- Which subjects cannot reach the baseline, etc.

SOP setting in our school

BLOCK (In SOP)			
X1	X2	X3	Mathematics (Extended Part) X4
Physics Chemistry Economics Core	Physics Chinese History Economics Geography ICT	Biology Chemistry ERS History BAFS	M1 M2 DL

SOP setting in our school

All students \Rightarrow 4 Electives

- 3X/ 2X classes
- Assign M1 / M2


BLOCK (In SOP)			
X1	X2	X3	Mathematics (Extended Part) X4
Physics Chemistry Economics Core	Physics Chinese History Economics Geography ICT	Biology Chemistry ERS History BAFS	M1 M2 DL

SOP setting in our school

- For students who would like to take 2X \Rightarrow “Core” priority : “1”
- Others \Rightarrow “Core” priority: Last \Rightarrow Compete for 3 electives

BLOCK (In SOP)			
X1	X2	X3	Mathematics (Extended Part) X4
Physics Chemistry Economics Core	Physics Chinese History Economics Geography ICT	Biology Chemistry ERS History BAFS	M1 M2 DL

Students who take
2X will be assigned
to “Core” first



Compulsory Block function

Compulsory block 1, 2, 3

M1/ M2/ DL :Optional \Rightarrow Simpler process in “Priority”

Good for schools which do not have DL lesson!

Compulsory Block function

[Generate Allocation Results](#)
[Clear](#)
[Import from File](#)
[Export](#)
[Print Preview](#)

Filter students by Subject / Module: All

A Compulsory block not allocated
 A Insufficient Subject / Module allocated
 A Subject / Module not in top priorities

Class	Class No.	Overall Rank	Allocation Order	Priority	No. of Electives to be Taken	No. of Electives Allocated	Block 1	Block 2	Block 3	Block 4
3G	27	108			3	3	CORE (1)	BIO (1)	BA (3)	
3G	28	58			4	4	PHY (1)	ECON (3)	CHEM (2)	M1 (12)
3R	1	29			3	3	CHEM (3)	中史 (2)	BA (1)	
3R	2	8			4	4	PHY (1)	中史 (2)	CHEM (3)	M2 (11)
3R	4	55			3	3	ECON (2)	HIST (3)	CHEM (1)	
3R	5	48			3	3	CHEM (1)	BIO (2)	BA (3)	
3R	6	27			3	3	CHEM (1)	BIO (2)	GEO (4)	
3R	7	71			4	4	CORE (1)	ECON (4)	PHY (2)	M2 (12)
3R	8	25			4	4	CHEM (1)	ECON (2)	BA (3)	M2 (11)
3R	9	2			4	4	CHEM (1)	BIO (2)	GEO (3)	M1 (11)
3R	10	62			4	4	PHY (2)	BIO (3)	CHEM (1)	M2 (11)
3R	11	64			3	3	CHEM (2)	BIO (1)	宗教 (3)	
3R	12	14			4	4	PHY (1)	ECON (3)	CHEM (2)	M2 (11)
3R	13	37			3	3	ECON (3)	BIO (2)	CHEM (1)	
--	--	--			--	--				

<Allocated/quota> Elective Subject Group with exceeded quota
<Allocated/quota> Elective Subject Group with vacancies
Allocated/quota Elective Subject Group with exceeded quota allocated to students
Allocated/quota Elective Subject Group with vacancies allocated to students

Subject / Module	Allocation Order	Priority	Block 1	Block 2	Block 3	Block 4
M1	57					23/28
M2	57					28/28
ECON	57	1	22/22	24/24		
BA	56	2			28/30	
中史	59	3		24/30		
HIST	51	4		15/30		
PHY	56	5	22/22		24/24	
宗教	66	6			17/30	
ICT	78	7		20/30		
GEO	60	8			20/30	
CHEM	76	9	22/22		24/24	
BIO	78	10		30/30		
DL	62	11				10/90
CORE	62	12	47/90			

[Allocate Subject / Module](#)
[Withdraw Subject / Module](#)
[Cancel](#)

Compulsory Block function

Compulsory block 1, 2, 3

M1/ M2/ DL :Optional \Rightarrow Simpler process in “Priority”

Good for schools which do not have DL lesson!

Same Block 1, 2, 3 Results

Reminder

Prepare in advance

Work with your team

Failure Example (By our school)

3X+M → 4electives^u

3X → 3 electives^u

2X+M → 4 electives^u

2X → 3 electives^u

2X → Core 1 priority^u

3X → Core last priority^u

2/3X (Google Form Setting → Ensure easy input for students): M1-2-DL priority—
higher than Core → No Core subjects but DL which is optional^u

e.g. NA/Chem/Bio/DL (Not desirable)^u

If 2X, Core → 1st pri^u

If 3X, Core → last pri → BG/ RW^u

If M1/2/DL, → pri^u

If no M1/2 → DL, no M12 pri^u

Above → No need fixed block^u

Fixed Block 1 2 3 → No need to handle DL^u

Must have 1 2 3 → M1, 2 not a must, handle all the compulsory part first^u

If no fixed block1, only fix 2 3 (With M → 4X, No M → 3X)^u

If the above → students without M1/2 but 3X may have some blanks^u

Student ID	Overall Rank	Priority	Block 1	Block 2	Block 3	Block 4
85	27	108	3	3	CORE (1)	M1 (1)
85	28	56	4	4	PAP (1)	ECON (2)
85	1	25	3	3	CHEM (2)	M2 (1)
85	2	8	4	4	PAP (1)	M2 (1)
86	4	55	3	3	ECON (2)	CHEM (2)
86	5	48	3	3	CHEM (1)	M1 (2)
86	6	27	3	3	CHEM (1)	M1 (2)
86	7	71	4	4	CORE (1)	ECON (2)
86	8	25	4	4	CHEM (1)	ECON (2)
86	9	2	4	4	CHEM (1)	M1 (2)
86	10	42	4	4	PAP (2)	CHEM (1)
86	11	64	3	3	CHEM (2)	M1 (1)
86	12	14	4	4	PAP (1)	ECON (2)
86	13	37	3	3	ECON (2)	CHEM (1)

Since the 3 electives all been allocated → Blank DL^u

3X+M → 4 electives^u

3X → 3 electives^u

2X+M → 4 electives^u

2X → 3 electives^u

^u

2X → Core 1 priority^u

3X → Core last priority^u

^u

2/3X (Google Form Setting → Ensure easy input for students) : M1 2 DL priority
higher than Core → No Core subjects but DL which is optional^u

e.g. NA/Chem/Bio/DL (Not desirable)^u

If 2X, Core → 1st pri^u

If 3X, Core → last pri → BG/ RW^u

If M1/2/DL, → pri^u

If no M1/2 → DL, no M12 pri^u

Above → No need fixed block^u

^u

Fixed Block 1 2 3 → No need to handle DL^u

Must have 1 2 3 → M1, 2 not a must, handle all the compulsory part first^u

^u

^u













If no fixed block1, only fix 2 3 (With M → 4X, No M → 3X)^u

2X + M ^u

^u

Reminder

Prepared for nearly 3 weeks (1st Time) ⇒ Trial & Error

 2425 F3 1st term exam result_Chem_Bio_Econ (No 3G8 + 3G21)	2/5/2025 17:37	Data File for Stud...	11,48
 2425 F3 1st term exam result_Chem_Bio_Econ	12/2/2025 10:34	Data File for Stud...	11,48
 2425 F3 1st term exam result_M1_M2	17/2/2025 14:54	Data File for Stud...	4,89
 2425 F3 1st term exam result_Phy_Bio_Econ (No 3G8 + 3G21)	20/3/2025 11:10	Data File for Stud...	9,96
 2425 F3 1st term exam result_Phy_Bio_Econ	12/2/2025 10:36	Data File for Stud...	9,96
 2425 F3 1st term exam result_Phy_Chem_Bio (No3G8 + 3G21)	16/5/2025 15:47	Data File for Stud...	10,29
 2425 F3 1st term exam result_Phy_Chem_Bio	16/5/2025 17:32	Data File for Stud...	10,29
 2425 F3 1st term exam result_Phy_Chem_Econ (No 3G8 + 3G21)	20/3/2025 12:01	Data File for Stud...	10,96
 2425 F3 1st term exam result_Phy_Chem_Econ	19/2/2025 15:36	Data File for Stud...	10,96
 2425 F3 1st term exam result_Phy_Chem_Econ_(X3G8_3G21_Clit_VAD)_2nd_draft	19/2/2025 15:47	Data File for Stud...	9,77
 2425 F3 1st term exam result_Phy_Chem_Econ_(X3G8_3G21_Clit_VAD)_3rd_draft	8/5/2025 8:29	Data File for Stud...	4,89
 2425 F3 1st term exam result_Phy_Chem_Econ_Draft(X3G8_3G21_Clit_VAD)	12/2/2025 12:32	Data File for Stud...	9,40

SOP setting in our school (Limitation)

Class	Class No.	Overall Rank	Allocation Order	Priority	No. of Electives to be Taken	No. of Electives Allocated	Block 1	Block 2	Block 3	Block4
3G	5	86			4	4	CORE (1)	HIST (7)	PHY (2)	DL (12)
3G	6	75			4	4	ECON (2)	ICT (5)	PHY (1)	DL (11)

Econ (subject rank): 3G5 Rank77 vs 3G 6 Rank 79

3G5 should be allocated to Econ,
provided that 3G 6 also got the Econ elective.

But now, 3G6 has Econ, but 3G5 doesn't. Why?

SOP setting in our school (Limitation)

Class	Class No.	Overall Rank	Allocation Order	Priority	No. of Electives to be Taken	No. of Electives Allocated	Block 1	Block 2	Block 3	Block4
3G	5	86			4	4	CORE (1)	HIST (7)	PHY (2)	DL (12)
3G	6	75			4	4	ECON (2)	ICT (5)	PHY (1)	DL (11)

Econ: 3G5 Rank 77 vs 3G 6 Rank 79

3G 5: 2X

3G 6: 3X

3G 5 : Less Flexibility



Thank you

Q&A